



## Presbytery of Boston Council Minutes

**Purpose, Date and Location of Meeting:** This Stated Meeting convened on January 17, 2019 online via Adobe Connect.

**Members Present:** Katie Cole (Missions & Congregations), Sarah Hathaway (Trustees), Suyoung Kim (At Large), David Leigon (Immediate Past Moderator), Kristin Reinheimer (Committee for Preparation for Ministry), Mark Wells (At Large)

**Moderator:** Veronica Soto-Feliciano

**Others:** T.J. DeMarco (Stated Clerk), Alan Dossett (Shekinah Clinton Task Force)

**Members Not Present:** David Dorer (Nominating), Eric Markman (Committee On Ministry), Andrew Parmalee (Treasurer), Ivy Jones Turner (At Large)

**Others:** Cindy Kohlmann (Resource Presbyter)

**Opening:** It being determined that a quorum was present, meeting was opened with prayer at 7:06pm by Veronica.

**Adoption of Agenda and Approval of Minutes:** The minutes from the last meeting were unavailable. **It was moved and seconded to approve the agenda. *Approved.***

### Report of Officers:

**Treasurer-** Although Andy was not present, he had sent out his report prior to the meeting. There were no questions. **It was moved and seconded to accept the Treasurer's Report. *Approved.***

**Moderator-** No Report.

**Stated Clerk-** No Report. TJ talked about new Communication Coordinator Ben Chicka's coming aboard, saying that Ben has been "getting acquainted with the Presbytery" by visiting churches.

**Resource Presbyter-** No Report.

### Special Reports:

[Executive Session]

**It was moved and seconded to accept the task force's report and endorse the task force's recommendations. *Approved.*** TJ then suggested the council dismiss the task force with thanks.

**It was moved and seconded to dismiss the task force with thanks. *Approved.***



## Presbytery of Boston Council Minutes

### Committees of Presbytery:

**Committee On Ministry (COM)** – No Report. TJ spoke of conversations with Eric during which Eric expressed COM's desire to provide Ruling Elders with the necessary training to allow them to perform pastoral worship functions (i.e.: administering the sacraments) when a Pastor is unavailable.

**Committee for Preparation for Ministry (CPM)** - Kristin gave a report. She spoke of having to "downsize" the committee, saying that the members of the "downsized" committee are very dedicated. She also spoke of difficulties with seminaries in the area not providing reformed theology education needed by candidates under CPM guidance. She said that CPM is working with COM and the institutions in question to provide the needed education. She also reminded the council that- under the reorganized Presbytery structure- it is CPM's job to advance enquirers/ candidates through the process when ready.

**Congregations and Mission (C&M)** – Katie gave a report. She spoke of a Clergy Caucus to be held Friday February 15th @ 10am at Newbury Court. She spoke of the committee seeking to become more "relational." Katie then shared the YAV report: They are seeking housing for the YAVs, and that they've had more interest this year by prospective candidates than last year. The report suggested members attending potlucks at the churches to figure out ways to collaborate with congregations. TJ mentioned that KCB (Brookline) and the Taiwanese church (Waltham) have regular/ weekly potlucks and would be interested in talking with the YAVs. In the report, they sought Council's advice on when to hold a gathering to attract candidates. TJ reminded everyone that the presbytery is scheduled to hold a gathering on Pentecost, May 6<sup>th</sup>. The YAVs also asked- via their report- that the Pentecost Offering be dedicated to them. TJ said that he believed that Council can only recommend the request, but that a vote would have to be taken at the March Presbytery meeting to approve it. **It was moved and seconded to endorse the request that the Pentecost Offering be dedicated to the Greater Boston Youth Adult Volunteers. Approved.** Katie mentioned that there is a New Year celebration for the YAV program on January 27<sup>th</sup>.

**Trustees-** No report. Katie asked about the funds formerly under the purview of CCS&D and- under the reorganized Presbytery structure- who manages them now. TJ said that the disbursement of those funds will now be handled by the Council.

**Nominating Committee-** No report.

**Adjournment and Closing Prayer:** With the business of the meeting being concluded, **it was moved and seconded to adjourn. Approved.** The Meeting was adjourned at 8:45pm with a closing prayer from Katie.

Respectfully Submitted;

David E. Leigon, Immediate Past Moderator

# Presbytery of Boston

<i>Per Capita and Mission Budget for 2018</i>			<i>Budget</i>		<i>Actual - November 30, 2018</i>			
<b>I. Per Capita and Mission Resources:</b>			<b>2018</b>	<b>% Budget</b>	<b>2018</b>	<b>% Budget</b>		
1) Member Church <i>Per Capita</i> (formerly Unified Mission)	\$	133,672		55.5%	\$	88,927	66.5%	<i>Balances</i>
2) Transfer from Trustee Funds - Mission Awards, Grants, Loans	\$	10,000		4.2%	\$	7,925	79.3%	
3) Transfer from Fort Square Settlement Proceeds	\$	20,000		8.3%	\$	28,808	144.0%	Checking \$ 49,160
4) Transfer from Trustee Funds (5 Yr Rolling Avg of Interest Income)	\$	5,000		2.1%	\$	1,451	29.0%	Savings \$ 227
5) YAV Payroll Support	\$	25,123		10.4%	\$	19,499	77.6%	9/30/18 <b>\$ 49,387</b>
6) Individual Gifts	\$	10,000		4.2%	\$	6,190	61.9%	
7) Unrestricted-Shared Mission	\$	30,000		12.5%	\$	18,335	61.1%	
8) Designated/Directed Mission	\$	7,000		2.9%	\$	2,650	37.9%	
9) Presbytery Loose Offering				0.0%	\$	4,168	0.0%	
<b>RESOURCES Total:</b>			<b>\$ 240,795</b>	<b>100.0%</b>	<b>\$ 177,953</b>	<b>73.9%</b>		
<b>II. Per Capita and Mission Disbursements:</b>			<b>2018</b>	<b>% Budget</b>	<b>2018</b>	<b>% Budget</b>		
<b>A. Congregational Mission Programs</b>			<b>\$ 10,000</b>	<b>4.1%</b>	<b>\$ 8,125</b>	<b>3.3%</b>	<i>01/01/18</i>	\$ 71,120
1) POB Shared Mission Programs (CCS&D)	\$	10,000		4.1%		0.0%	Income	\$ 221,897
2) East Boston CE Grant	\$	-		0.0%	\$ 2,925	0.0%	Disburse	\$ (243,630)
3) Church of the Covenant (Funded by I2)	\$	-		0.0%		0.0%	10/31/18	<b>\$ 49,387</b>
4) Shekinah Fellowship	\$	-		0.0%	\$ 200	0.0%		
5) The Presbyterian Church, Clinton	\$	-		0.0%		0.0%	<i>Funds</i>	
6) Christaller Presbyterian Fellowship	\$	-		0.0%		0.0%	Operating	\$ (8,284)
7) PNNE - Green Card Process	\$	-		0.0%		0.0%	Invest Inc	\$ -
8) Korean Church of Boston (Funded by I2)	\$	-		0.0%	\$ 5,000	0.0%	Peace Offer	\$ 1,491
9) Designated/Directed Missions	\$	-		0.0%		0.0%	Waltham	\$ -
<b>B. Other Mission Programs</b>	<b>\$</b>	<b>15,000</b>		<b>6.1%</b>	<b>\$ 7,318</b>	<b>48.8%</b>	PJC	\$ 500
1) UTS - Poor People's Campaign				0.0%	\$ 575	0.0%	Youth Tri.	\$ 3,371
2) Community Day Center of Waltham	\$	-		0.0%		0.0%	Pentecost	\$ 731
3) Presbyterian Disaster Assistance - Regional Hurricanes	\$	-		0.0%	\$ 2,650	0.0%	PC Conf	\$ 4,463
4) Young Adult Volunteers	\$	-		0.0%		0.0%	CEM	\$ 2,000
5) Mission to the Congo	\$	-		0.0%		0.0%	Pastor's Dev	\$ 6,944
6) Immigration Response Task Force	\$	-		0.0%		0.0%	Presb. Day	\$ 543
7) Northeast Ecumenical Stewardship Council	\$	-		0.0%		0.0%	CPM	\$ -
8) PC(USA) - Youth Connection and Youth Triennium	\$	-		0.0%		0.0%	Abbey Bos.	\$ 1,124
9) Presbytery Loose Offering (other)	\$	-		0.0%	\$ 4,093	0.0%	CHRA	\$ 540
10) Designated/Directed Mission (other)	\$	7,000		0.0%		0.0%	TTLDev	\$ 21,113
11) PoB Shared Mission Programs (CEM)	\$	8,000		3.2%		0.0%	NPC	\$ -
12) Grants - Restricted (from Trustee Funds)	\$	-		0.0%		0.0%	PDA	\$ 350
<b>C. Presbytery Staff, Officer and Office Expenses</b>	<b>\$</b>	<b>181,093</b>		<b>73.4%</b>	<b>\$ 159,942</b>	<b>88.3%</b>	Confirm Con	\$ 14,500
1) Moderator of Presbytery - Expenses	\$	1,200		0.5%		0.0%	Supply Fund	\$ -
2) Treasurer - Salary	\$	20,400		8.3%	\$ 18,700	91.7%		<b>\$ 49,387</b>
3) Treasurer - Related Expenses (Office and FICA)	\$	5,000		2.0%	\$ 1,431	28.6%		
4) Stated Clerk - Salary	\$	30,274		12.3%	\$ 27,751	91.7%	<i>Other Income</i>	
5) Stated Clerk - Related Expenses (FICA, Travel & Office, 403b)	\$	8,203		3.3%	\$ 8,470	103.3%	Investment	\$ 3
6) Recording Clerk - Stipend	\$	674		0.3%	\$ 674	0.0%	Grants	\$ 18,375
7) Audit Expenses	\$	3,500		1.4%	\$ 4,500	128.6%	Funds Crs.	\$ 12,504
8) Resource Presbyter - Salary and Offset	\$	39,902		16.2%	\$ 36,577	91.7%	Oper. Crs.	\$ 13,062
9) RP - Reimbursable Exps (CE, Mileage, Meals, Phone) & D&D, Pension	\$	10,788		4.4%	\$ 9,304	86.2%		<b>\$ 43,944</b>
10) Presbytery Office Expenses, Rent and Insurance	\$	9,000		3.6%	\$ 9,137	101.5%	<i>Other Disbursements</i>	
11) Administrative Assistant to RP/SC - Salary	\$	24,179		9.8%	\$ 22,164	91.7%	Funds Disb	\$ 21,936
12) Administrative Assistant to RP/SC - Related Expenses (FICA)	\$	1,850		0.7%	\$ 1,696	91.7%	Adj	
13) YAV Site Coordinator - Salary	\$	23,338		9.5%	\$ 18,113	77.6%	Oper Disb	\$ 11,065
14) YAV Site Coordinator - Related Expenses (FICA)	\$	1,785		0.7%	\$ 1,386	77.6%	Grants	\$ 801
15) PoB Web Site Support and Training	\$	1,000		0.4%	\$ 39	3.9%		<b>\$ 33,802</b>
16) Staff Conferences	\$	2,000		0.8%		0.0%		
<b>D. Presbytery Committees</b>	<b>\$</b>	<b>8,550</b>		<b>3.5%</b>	<b>\$ 4,960</b>	<b>58.0%</b>		
1) Presbytery Council/Training and Development	\$	300		0.1%	\$ 250	83.3%		
2) Committee on Preparation for Ministry	\$	3,000		1.2%	\$ 637	21.2%		
3) Committee on Ministry	\$	5,000		2.0%	\$ 4,073	81.5%		
4) Committee on Congregational Support and Development	\$	-		0.0%		0.0%		
5) Permanent Judicial Commission	\$	250		0.1%		0.0%		
6) Committee Resources (Pers, COR, Nom, S&B, CEM)	\$	-		0.0%		0.0%		
<b>E. GA and Synod Per Capita and Connectional Expenses</b>	<b>\$</b>	<b>32,238</b>		<b>13.1%</b>	<b>\$ 29,483</b>	<b>91.5%</b>		
1) Connectional Support to General Assembly and The Synod of the NE	\$	30,238		12.2%	\$ 28,238	93.4%		
2) POB - General Assembly Expenses	\$	2,000			\$ 1,245			
<b>DISBURSEMENTS Total:</b>			<b>\$ 246,881</b>	<b>100.0%</b>	<b>\$ 209,828</b>	<b>85.0%</b>		

## **Presbytery of Boston - Board of Trustees Funds**

**Actual - November 30, 2018**

### **Restricteed Cash, Investments and Loans**

	<b><u>Market Value</u></b>
Cash	\$ 50,718.12
Savings	\$ 208,679.92
PILP Investment Mission Money Fund (Note: \$200,000 from the EBF-Cont. Educ. fixed principal balance and \$120,000 from The Lynn Redev. Fd.-Minimum Permanent Fund)	\$ 320,000.00
Charles Schwab & Co., Inc. (Vost Value - \$ 600,000)	
Investments Long	\$ 969,913.50
Cash	\$ 8.47
Operating Loans	
Worcester	\$ 10,180.96
Investment Loans	
WCHR	\$ 50,000.00
BCLP	\$ 25,000.00
	<b>\$ 1,634,500.97</b>

### **Restricted Funds**

Trustee Fund - Loans to Churches	\$ 10,180.96
Trustee Fund - Restricted Operating	\$ 213,045.80
Kneeland Fund - Regular	\$ 4,745.37
Kneeland Fund - Special	\$ 1,405.91
Presbytery Congregational Development Fund	\$ 43,063.53
Minister's Emergency Fund	\$ 28,544.93
John Gilchrist Fund	\$ 22,704.51
The Robie Fund ( \$ 40,000 minimum permanent fund)	\$ 63,957.85
The Lynn Redevelopment Fund ( \$ 164,947 minimum permanent fund)	\$ 320,384.33
Roxbury Presbyterian Church Reserve Fund	\$ 20,000.00
East Boston Funds	
Continuing Education ( \$ 200,000 minimum permanent fund)	\$ 271,142.23
Equity Sharing	\$ 309,333.87
Missions	\$ 100,321.67
Elizabeth Pultz Fund	\$ 7,875.28
Ft. Square Fund	\$ 157,440.42
Qaltham Fund	\$ 30,491.22
Undistributed Accrued Income	\$ 2,242.53
Change in Value of Investments (gains distributed 12-31-17)	\$ (3,508.70)
Agnes Young Fynd'	\$ 31,129.26
	<b>\$ 1,634,500.97</b>

## ***Mission Statement of the Presbytery of Boston***

As we seek to be faithful witnesses to Christ in loving service together, the Presbytery of Boston will support the "Great Ends of the Church" by:

- 1) Strengthening and growing the congregations of the presbytery by providing guidance and resources for their ministries and by encouraging partnerships.
- 2) Engaging in presbytery-unifying activities of peace, justice and kindness, evangelism and witness.
- 3) Providing pastoral care for ministers and their families.



January 17, 2019

Dear Members of Council,

Greetings in this new year from the Boston Food Justice Young Adult Volunteer Program! We hope this letter finds you well and excited for the things God has prepared for us to do this year.

Since the Committee on Education and Mission has dissolved, we are looking forward to exploration of expanding opportunities for mission together. This letter is a first step toward collaborating with you to find best ways for facilitating our communication and coordinating our shared ministry and mission.

To kick things off, we are providing the following report on the BFJYAV Program, including some proposed joint efforts and a request for consideration. We look forward to hearing your feedback!

### **BFJYAV Viability for 2019**

#### **Funds Received**

Despite not having any YAVs this year, we are all looking forward to a vibrant 2019-2020 program. At the start of the new year, we received \$9,387 in sustainability funds from the national YAV office, plus \$723.21 from our ECO account, and a generous gift of \$1,037.50 from First Presbyterian Church in Brookline. Sustainability funds will assist with our payroll expenses and \$1000 toward board diversity and equity training.

#### **Upcoming Site Coordinator + Board Member Meeting in Louisville**

This year, the annual SC meeting is expanding to include a representative of each board. We anticipate ample opportunity for collaborating with peers at other sites as well as training. Jeffrey Ferguson will represent our board.

#### **Interviews**

Three interviews were conducted at the end of December, before the first application deadline had even closed, and one more is being scheduled. These have been very strong candidates, and we hope to place at least one of these at our site. Last year we did not have interest so early in the season, so we are encouraged by this robust interest.

#### **Housing**

While we seek a more stable long-term solution to housing, we do need to find a solution for housing 2019-2020 YAVS. Work is underway to secure worksites and church placements, which may range from South Boston to Lowell, MA. We may need to look at individual homestay options with families within the Presbytery, unless we can find an affordable apartment option in a central location.

*Any leads you may have on housing options would be greatly appreciated!*

### **Funds to Raise**

We would like to propose a spring Presbytery-wide volunteer/fundraiser day at Waltham Fields Community Farm. It would give us an opportunity to work together to help prepare for a bountiful growing season. We would invite pastors in the Presbytery to offer prayer or reflection, we'd share about our program, enjoy local food together, and send everyone home with local seeds. In the past, Presbytery has chosen foci like *Waking Up White* or the Poor People's Campaign, which had breakout sessions at Presbytery meetings. We hope that this sort of service could be an added-value time of fellowship around an upcoming Presbytery meeting prior to the arrival of the next class of YAVs in August 2019.

*What feedback on this idea could Council offer? any creative suggestions? Whom might we contact to collaborate with on this?*

*What dates would Council suggest for such an event?*

### **Resourcing the Presbytery of Boston**

#### **Potlucks & Info Gathering**

Board members aim to meet with each church in the Presbytery this year, hopefully at a shared potluck meal, to listen and learn about the culture, vision, ministries and mission of each church, as well as to share about BFJYAV and collaborate in finding where food justice intersects with each congregation and how we might support one another's ministry. We will compile notes from these visits which would provide updated data which could assist Council as it supports Presbytery-wide fellowship.

*Would Council be interested in working together on these listening potluck sessions?  
What questions would Council hope we would ask?*

#### **Volunteer & Learning Opportunities**

We are aware of many opportunities for volunteer service and for learning about various aspects of food justice and are happy to share these details with the Presbytery. Perhaps these could be featured in the e-connection or other venues as agreed upon together with the new Communications Coordinator and Council.

### **Support for Waltham Fields Community Farm**



Last year, Waltham Fields Community Farm (WFCF) hosted a YAV, and we had hoped to build upon this rich and rewarding partnership for years to come. WFCF shares our food justice values in many ways, such as providing produce to those in subsidized housing for very low cost or for sweat equity. Unfortunately, UMass, may be selling the property to the City of Waltham. Rallying around this ally for God's creation and fresh, healthy food for all, may be

one way our Presbytery can leverage our faith to make a difference in our wider communities.

More info: <http://communityfarms.org/news/article/field-station-update>

[https://www.wbur.org/cognoscenti/2018/11/26/waltham-fields-community-farm-alex-green?fbclid=IwAR3Y3Yc4gYwedq-vqNYlBe891TQCzeHljFAY8jLumwlOLM06P4Bv\\_sMokUY](https://www.wbur.org/cognoscenti/2018/11/26/waltham-fields-community-farm-alex-green?fbclid=IwAR3Y3Yc4gYwedq-vqNYlBe891TQCzeHljFAY8jLumwlOLM06P4Bv_sMokUY)

*Would Council support publicizing information about how to support WFCF at a Presbytery level?*

### **Food Waste Weekend for the Presbytery**

Food Waste Weekend grew out of the awareness that 70% of our nation's food pantries are housed in places of worship, while food, food waste, and food justice, are nearly never preached about in worship. Given the common commitments of many faiths toward stewardship of the earth and resources, and toward caring for others, this is a glaring omission. So, Food Waste Weekend is a simple way to resource clergy and challenge congregations. It also conveniently lands right as we welcome our YAVs. Since the BFJYAV Program is a ministry of the Presbytery, challenging all congregations in the Presbytery to participate in Food Waste Weekend is great way to take a stand together and strengthen our cross-congregational community. Moreover, we'd like to take this opportunity to invite members of any congregation to join us for a half-day of volunteering at Waltham Fields Community Farm with the new YAVs, to welcome them and learn alongside them on their first weekend here.

More info: <http://foodwasteweekend.org/>

*Would Council support making Food Waste Weekend 2019 a Presbytery-wide initiative?*

### **Request for Pentecost Offering Designation**

One source of funding for other YAV sites is through the portion of the Pentecost Offering, which individual churches can direct to local causes.

*Would Council support encouraging congregations to designate the BFJYAV Program as the recipient of this portion of the 2019 Pentecost Offering?*

### **BFJYAV Party Invitation!**

Last but not least, we'd like to invite you to a BFJYAV new year's celebration next Sunday, January 27, 3:30-5:30pm at 1131 Hyde Park Avenue, Hyde Park, MA 02136. Here's the invitation: <http://evite.me/FaDUaTy97s> We'd love to see you there!

Thanks for your time and attention – we are looking forward to a year of dynamic ministry together, just as we eagerly anticipate your response to questions in this report!

Peace & Blessings in the New Year!

Sarah Goodloe, Site Coordinator with the BFJYAV Board: Jeffery Ferguson, Thatcher Freeborn, Mark Hellberg, Trina Portillo, Kelsey Rice-Bogdan, Beverly Shank.