



Presbytery of Boston Council Minutes

February 18, 2021

Attendance:

Voting: Katire Cole, Jill Auger, Jane Wilson, Oscar Nebangwa, Ivy Turner, Kristin Rinehimer, Ivy Jones Turner, Sarah Hathaway, Mark Wells

Non-Voting: T. J. DeMarco, Andrew Parmelee, Jeff Ferguson, Trina Portillo

Convene

The duly elected moderator, Jane Wilson, opened the meeting with prayer via Zoom at 7:00 PM.

The moderator declared that a quorum was present.

The council approved the minutes from its last meeting on January 21, 2021

Personnel

Jeff Ferguson

On behalf of personnel, Jeff Ferguson brought two questions for council:

1. Can council take some time to give clarity on their role? How does council see this working?

There will be a conversation between the operating manual group and personnel to develop a job description for the personnel committee. Council members provided some input and personnel will bring additional questions to the council as needed.

2. Some members of personnel were surprised that Presbytery meetings would be on Thursdays.

This calendar was voted on by Presbytery at the December meeting.

Treasurer's Report

Andy Parmelee

The treasurer submitted financial reports located in Appendix A of these minutes. These all reflect year-end reports. The treasurer reported a stronger than usual response sessions in 2020. The budget projected \$115,000 in per capita contributions, which was exceeded by \$6,000.

Stated Clerk Report

T. J. DeMarco

Mandarin Bible Study

COM has agreed to take on committee oversight of this ministry and for now I will be the liaison between COM and the fellowship. I also spoke with Paulo Lima about bringing the Shekinah fellowships under the oversight of COM. He agreed that this is the best way forward, but I have not yet spoken to COM about taking on this responsibility.

Website/Directory/Communications

Ben and I have been meeting to make the website more useful for members. I've gone through my emails to determine the most common questions that people ask. Ben re-designed part of the website to make the most commonly requested information easily accessible. We also collected data on changes in information for members. Ben compiled the info and put together google forms that are far easier to edit than past versions of the directory.

I think that the modification to the communications coordinator position is a dramatic improvement and brings us closer to what the Budget and Strategy Committee envisioned. Ben has the skillset that we need to continue to improve communications. I don't believe that his position alone will help with fund development, but I do think that it gives us the structure to produce effective communications campaigns for events, fundraising, or whatever else we feel the Presbytery needs to accomplish.

Operating Manual

The members of the operating manual committee

March Presbytery Meeting

The council reviewed the docket for the March Presbytery meeting. The council voted to direct the Presbytery offering to Martin Luther King Presbyterian Church in Springfield, MA.

Moderator's Report

Jane Wilson

The moderator reported that she attended the ordination service of Tom Reid that was inspiring to be part of.

Committee on Ministry Report

Jill Auger

With the Resource Presbyter departing there are many relationships for COM to build in order to establish lines of communication with the Presbytery. The COM chair also attended the gathering at Hartford St. Natick to say good-bye to their pastor Eric Markman whose last day was on February 14.

Committee on Preparation for Ministry Report

Kristin Rinehimer

Several inquirers and candidates have unique situations in going through the process and this has caused relationships between committee liaisons and those under care to grow closer. The committee has been creative and found ways to work with candidates. Drew Hanson is now the vice chair of CPM. He will likely sit on council in the spring.

Mission and Congregations Report

Katie Cole

No report.

Trustees Report

Oscar Nebangwa

No report.

Nominating Committee Report

Sarah Hathaway

The nominating committee continues to work on vacancies.

Budget Task Force

Ivy Turner

The budget task force is in the process of completing their work. They will be identifying recommendations and considerations.

Old Business

Mandarin Bible Study

The council reviewed the seed grant application for the Mandarin Bible Study and agreed to ask its leader to meet with council.

Martin Luther King Presbyterian

The Stated Clerk met with the pastor of MLK. At this point the MLK congregation does not know how much the restoration of their building will cost, but council will keep MLK on the agenda for regular updates.

Anti-Racism Policy Task Force

Council will ask members of Presbytery to serve on this task force. This will remain on the council's agenda.

Adjourn

The meeting adjourned with prayer at 8:30 PM.

Appendix A: Treasurer's Reports

Presbytery of Boston

<i>Per Capita and Mission Budget for 2020</i>		<i>Budget</i>		<i>Actual - December 31, 2020</i>	
<i>I. Per Capita and Mission Resources:</i>	2020	% Budget	2020	% Budget	
1) Member Church Per Capita (formerly Unified Mission)	\$ 115,640	46.5%	\$ 121,571	105.1%	Balance
2) Transfer from Trustee Funds - Awards, Grants, Loans (as awarded)	\$ -	0.0%	\$ 45,858	0.0%	
3) Transfer from First Signs Settlement Proceeds	\$ -	0.0%	\$ 50,000	64.8%	Checking
4) Transfer from Trustee Funds (5 Yr Rolling Avg of Interest Income)	\$ 722	0.3%	\$ 722	100.0%	Savings
5) YAV Payroll Support	\$ 25,190	10.1%	\$ 14,694	58.3%	12/31/20
6) Individual Gifts	\$ 5,000	2.0%	\$ 8,262	165.2%	
7) Unrestricted/Shared Mission	\$ 25,000	10.1%	\$ 34,099	136.4%	
8) Designated/Donated Mission (as gifted)	\$ -	0.0%	\$ 12,308	0.0%	
9) Presbytery Loose Offering (as received)	\$ -	0.0%	\$ 568	0.0%	
10) Unrestricted fundraising/Operational Donations (as awarded)	\$ 77,157	31.0%	\$ -	0.0%	
11) Transfer from Trustee - PCN Building Manager and Insurance	\$ -	0.0%	\$ 42,590	0.0%	
RESOURCES Total:	\$ 248,709	100.0%	\$ 306,672	123.0%	
<i>II. Per Capita and Mission Disbursements:</i>	2020	% Budget	2020	% Budget	
A. Congregational Mission Programs	\$ 12,500	5.0%	\$ 48,859	10.4%	<i>8/10/20</i>
1) PCB Shared Mission Programs	\$ 12,500	5.0%	\$ -	0.0%	Income
2) Shalom Fellowship - Nat'ial	\$ -	0.0%	\$ 14,500	0.0%	Disburse
3) Shalom Fellowship - Breckton, Marlborough, Waltham	\$ -	0.0%	\$ 6,000	0.0%	12/31/20
4) Hartford Street Church	\$ -	0.0%	\$ 6,633	0.0%	
5) Christmas Worship for Congregations	\$ -	0.0%	\$ 800	0.0%	Funds
6) Walthamville Church	\$ -	0.0%	\$ 425	0.0%	Operating
7) Newton Presbyterian Church - PoB Grant	\$ -	0.0%	\$ 2,500	0.0%	Yer Fund
8) PoB Young Adult Volunteers	\$ -	0.0%	\$ 15,000	0.0%	Presb Office
9) Designated - Donated Missions	\$ -	0.0%	\$ 3,000	0.0%	PJC
B. Other Mission Programs	\$ 12,500	5.0%	\$ 12,656	101.2%	Youth Tri
1) PCB Shared Mission Programs	\$ 12,500	5.0%	\$ 640	0.0%	Permanent
2) PC(USA) Mission Agency	\$ -	0.0%	\$ 1,500	0.0%	PC Conf
3) Presbyterian Disaster Assistance - Regional Hurricanes	\$ -	0.0%	\$ -	0.0%	Pastor's Dev
4) Young Adult Volunteers	\$ -	0.0%	\$ 1,200	0.0%	Presb Day
5) Mission to the Congo	\$ -	0.0%	\$ -	0.0%	Abbey Dis.
6) Immigration Response Task Force	\$ -	0.0%	\$ -	0.0%	CIRA
7) Northeast Ecumenical Stewardship Council	\$ -	0.0%	\$ -	0.0%	TTTDev
8) PC(USA) - Youth Connection and Youth Transition	\$ -	0.0%	\$ -	0.0%	PSA
9) Presbytery Loose Offering (other - Funded by D) (as received)	\$ -	0.0%	\$ 1,208	0.0%	Covid-19
10) Designated/Donated Mission (other - Funded by B) (as gifted)	\$ -	0.0%	\$ 8,108	0.0%	Confirm Con
11) Community Day Care of Waltham	\$ -	0.0%	\$ -	0.0%	PLC Fund
12) Grants - Restricted (from Trustee Funds - Funded by D) (as awarded)	\$ -	0.0%	\$ -	0.0%	
C. Presbytery Staff Office and Office Expenses	\$ 191,928	76.3%	\$ 221,861	115.2%	
1) Minister of Presbytery - Expenses	\$ 1,200	0.5%	\$ 1,200	100.0%	
2) Treasurer - Salary	\$ 21,012	8.4%	\$ 21,012	100.0%	
3) Treasurer - Related Expenses (Office and FICA)	\$ 3,550	1.4%	\$ 3,705	104.4%	Other Income
4) Stated Clerk - Salary	\$ 31,182	12.4%	\$ 31,182	100.0%	Investment
5) Stated Clerk - Related Expenses (FICA, Travel & Office, 401k)	\$ 8,203	3.3%	\$ 7,434	90.6%	Grants
6) Bookkeeping Clerk - Stipend	\$ 674	0.3%	\$ 674	100.0%	Funds Cn
7) Audit Expenses	\$ 4,500	1.8%	\$ 3,900	86.7%	Oper. Cn
8) Resource Presbyter - Salary and Office	\$ 41,099	16.3%	\$ 41,099	100.0%	
9) RP - Reimbursable Exp (CR, Mingle, Meals, Phone) & D&D, Pension	\$ 10,788	4.3%	\$ 10,297	95.4%	
10) Insurance and phone services	\$ 6,115	2.4%	\$ 12,711	207.9%	Other Disburse
11) Communications Coordinator - Salary	\$ 30,000	11.9%	\$ 30,000	100.0%	Funds Disb
12) Communications Coordinator - Related Exp (FICA, Benefits, Exp)	\$ 8,295	3.3%	\$ 10,295	124.1%	401k(b)
13) YAV Site Coordinator - Salary	\$ 23,400	9.3%	\$ 13,650	58.3%	Oper Disb
14) YAV Site Coordinator - Related Expenses (FICA)	\$ 1,790	0.7%	\$ 1,944	58.3%	Grants
15) PoB Web Site Support and Training	\$ 100	0.0%	\$ 220	220.0%	
16) Newham Building Manager	\$ -	0.0%	\$ 32,050	0.0%	
17) Newham Building Manager - Related Expenses (FICA, Exp)	\$ -	0.0%	\$ 2,452	0.0%	
D. Presbytery Committee	\$ 7,500	3.0%	\$ 1,813	13.4%	
1) Presbytery Council/Training and Development	\$ 300	0.1%	\$ 653	217.7%	
2) Committee on Preparation for Ministry	\$ 3,000	1.2%	\$ 201	6.7%	
3) Committee on Ministry	\$ 4,000	1.6%	\$ 159	4.0%	
4) Committee on Resources (Pres, CCR, Non)	\$ -	0.0%	\$ -	0.0%	
5) Permanent Judicial Commission	\$ 250	0.1%	\$ -	0.0%	
E. GE and Special Per Capita and Constitutional Expenses	\$ 26,948	10.7%	\$ 26,657	98.5%	
1) Constitutional Support to General Assembly and The Synod of the NE	\$ 26,948	10.7%	\$ 26,557	98.5%	
2) PCB - General Assembly 2020 Expenses	\$ -	0.0%	\$ -	0.0%	
DISBURSEMENTS Total:	\$ 251,426	100.0%	\$ 318,145	123.4%	
Surplus/(Deficit)	\$ (2,717)		\$ 28,732		

Presbytery of Boston - Board of Trustees Funds
Actual - December 31, 2020

<i>Restricted Cash, Investments and Loans</i>	<i>Market Value</i>
Cash	\$ 28,901.90
Savings	\$ 103,775.70
PILP Investment - Mission Money Fund, 24 and 36 month Fixed Note (Note: \$20,000 from the BRF-Cent. Educ. Fund principal balance and \$95,000 from The Lynn Revok. Fd.-Minimum Permanent Fund)	\$ 295,000.00
Charles Schwab & Co., Inc. (Cost Value - \$ 650,000)	
Investments Long	\$ 1,296,984.24
Cash	\$ 8.08
Operating Loans	\$ 13,254.45
Worcester - \$ 7,254.45	
Somerville - \$ 6,000.00	
Investment Loans	
BCLP	\$ 25,000.00
	\$ 1,762,924.37
Restricted Funds	
Trustee Fund - Loans to Churches	\$ 13,254.45
Trustee Fund - Restricted Operating	\$ 257,131.58
Knottland Fund - Regular	\$ 5,704.33
Knottland Fund - Special	\$ 1,671.33
Presbytery Congregational Development Fund	\$ 37,023.97
Minister's Emergency Fund	\$ 42,003.92
John Gilchrist Fund	\$ 27,193.82
The Robie Fund (\$ 40,000 minimum permanent fund)	\$ 63,995.27
The Lynn Redevelopment Fund (\$ 174,545 minimum permanent fund)	\$ 333,302.51
Rothbury Presbyterian Church Reserve Fund	\$ -
East Boston Funds	
Continuing Education (\$ 200,000 minimum permanent fund)	\$ 316,547.13
Equity Sharing	\$ 370,732.82
Missions	\$ 120,580.51
Elizabeth Peabody Fund	\$ 11,774.27
Fl. Square Fund	\$ 61,347.27
Newham Fund	\$ 61,757.01
Undistributed Annual Income	\$ -
Change in Value of Investments (decrease in value distributed 12-31-18)	\$ -
Agnes Young Fund	\$ 38,902.18
	\$ 1,762,924.37

Mission Statement of the Presbytery of Boston

- As we seek to be faithful witnesses to Christ in loving service together, the Presbytery of Boston will support the 'Great Ends of the Church' by:
- 1) Strengthening and growing the congregations of the presbytery by providing guidance and resources for their ministries and by encouraging partnerships.
 - 2) Engaging in presbytery-unifying activities of peace, justice and kindness, evangelism and witness.
 - 3) Providing pastoral care for ministers and their families.

Presbytery of Boston - BFJYAV

Budget for FY 2020 and FY 2019-2020		Budget	Actual	Actual	Actual	2020 Balance and Cash Flow
I. Income - All Sources		FY '19-'20	FY '20	FY '19-'20	Aug-Dec '20	
1) YAV Support						
- Cecilia Rosen	\$	4,000		\$	1,000	
- Man Charles	\$	2,000		\$	405	
- Rabihah Woodburn	\$	4,000		\$	2,100	
- Steve Mink	\$	4,000	\$	1,500	\$	4,575
						<u>Balance</u>
						Checking \$ 1,574
						Savings \$ 24,524
						7/31/20 \$ 26,098
2) Grants						
- National YAV Office Grant	\$	10,000		\$	21,460	
- Presbytery Restricted Grant						01/01/20 \$ 33,833
- New England PPG Grant/Synod						Income \$ 32,499
- Presbyterian Hunger Program						Disbursements \$ (40,234)
- Other Grant Support						7/31/20 \$ 26,098
3) Future Agency and Church Commitments						
- Ikettled Street Presbyterian Church	\$	5,000		\$	1,000	
- A Place to Turn, Mattick	\$	5,000	\$	3,000	\$	6,000
						<u>Funds</u>
- Camp Wilcox	\$	5,000		\$	600	Inv. Income \$ 23
- Elliot Presbyterian Church	\$	5,000	\$	2,500	\$	5,000
						Opening Fund \$ 26,073
						7/31/20 \$ 26,098
- Living Waters	\$	5,000		\$	2,500	<u>Other Income</u>
- Boston Faith & Justice Network						Investment
- Water Futures Project, CREW						Opening Cr \$ 450
						7/31/20
- Church Gifts	\$	7,500	\$	6,666	\$	13,829
- Individual Gifts	\$	7,500	\$	1,000	\$	7,235
- IFTI Disburse			\$	1,634	\$	5,175
						<u>Other Disburse</u>
- Presbytery of Boston					\$	544
						Opening Debt 7/31/20
- Fundraising						
- Truette Match Program 2019 (Qual Inc \$ 9,993)	\$	15,000	\$	15,000	\$	15,000
- August through December Miscellaneous Income			\$	749	\$	749
RESOURCES Total: \$ 79,900 \$ 32,849 \$ 86,419 \$ 749						

\$ 38,977
\$ 50,227
\$ 89,204

\$ 60,482
\$ 392,812
\$ (264,090)
\$ 89,204

\$ 37,612
\$ 1,200
\$ 1,566
\$ 500
\$ 3,371
\$ 731
\$ 4,291
\$ 6,944
\$ 543
\$ 1,125
\$ 540
\$ 20,005
\$ 350
\$ 3,000
\$ 5,000
\$ 1,326
\$ 89,204

\$ -
\$ 30,000
\$ 4,200
\$ 27,040
\$ 61,240

Income
\$ 1,900
\$ -
\$ 25,044
\$ 27,000
\$ 53,944

2020 Per Capita

GA - \$ 8.98
Synod - \$ 4.10
Plus - \$ 42.95

2,056 members

