



Presbytery of Boston Council Minutes

Purpose, Date and Location of Meeting: This Stated Meeting convened on April 11, 2019 online via Adobe Connect.

Moderator: Veronica Soto-Feliciano

Members Present: Sarah Hathaway (Trustees), Suyoung Kim (At Large), David Leigon (Immediate Past Moderator), Eric Markman (Committee On Ministry), Andrew Parmalee (Treasurer), Kristin Reinheimer (Committee for Preparation for Ministry), Ivy Jones Turner (At Large), Mark Wells (At Large)

Others: T.J. DeMarco (Stated Clerk), Sarah Goodloe (YAV), Sang Kang (Nominating. Fill-in for Dave Dorer), Cindy Kohlmann (Resource Presbyter)

Members Not Present: Katie Cole (Missions & Congregations), David Dorer (Nominating),

Opening: Veronica was delayed, so TJ asked Eric to act as moderator until Veronica's arrival. It being determined that a quorum was present, Eric opened the meeting with prayer at 7:06pm.

Adoption of Agenda and Approval of Minutes: Eric asked for approval of the agenda. **It was moved and seconded to approve the agenda. *Approved.*** Eric asked for approval of the minutes from the January meeting. **It was moved and seconded to approve the minutes from the January meeting. *Approved.*** Veronica came online shortly thereafter, and assumed her duties as moderator.

Report of Officers:

Treasurer- Andy gave his report. He said we are behind by \$15,000. He also said that since January 2015, the presbytery has expended all of its working cash. He said it was his opinion that this situation is systemic. TJ suggested pulling together a task force to work on the next budget, and to look into ways to keep the presbytery solvent. Andy liked the idea, and volunteered to put together a job description for the task force. Cindy suggested that one of the members must be from Trustees. After further discussion, **it was moved and seconded to direct the Treasurer to draft a job description for a budget task force, request that the Trustees appoint two members to this task force and authorize the Presbytery Moderator to appoint three members from council to serve on this group. *Approved.*** After further discussion, **it was moved and seconded to accept the Treasurer's Report. *Approved.***

Moderator- No Report



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Stated Clerk- TJ gave a brief report: The gist of it concerned how things are going with Presbytery Communications Coordinator Ben Chika, and about follow-up after the Vital Congregations gathering in May. There were no actions for Council.

Resource Presbyter- Cindy gave a digest of her written report. She said that registrations for Vital Congregations have been slow. She expressed concern with this. She suggested the possibility of having Rev. Dr. Diane Moffett, Executive Director of the Presbyterian Mission Agency attend the end-of-year Presbytery meeting. **It was moved and seconded to invite Rev. Dr. Diane Moffett, Executive Director of the Presbyterian Mission Agency to the December Presbytery Meeting. Approved.** In concluding her report, Cindy spoke of her desire to grow the presbytery citing the Shekinah congregations as a “model.” After a short discussion, it was decided that this was a conversation worth continuing. There were no actions for Council.

YAV Program- Sarah Goodloe, the representative from the Boston YAV Food Justice program gave a presentation of their activities moving forward. She then asked for the council’s endorsement of a Pentecost Campaign- 1\$ per congregation per month continuing through 2020- to cover the living costs of the YAVs. After a time of Q&A and discussion centering on ways the YAVs could “network” with the churches of the presbytery, **it was moved and seconded to endorse the YAV Pentecost Fundraising Campaign. Approved.**

Committees of Presbytery:

Committee On Ministry (COM) – Eric gave a report. He spoke of a health care initiative being initiated by the Hartford Street Church and for which they were seeking funding from the PCUSA. **He asked that the council endorse Hartford Street Presbyterian for use of restricted funds of the PCUSA on a health care project. Approved.** He then mentioned that in its 2019 budget, the presbytery is remiss in not meeting its own guidelines for 3% pay increases for presbytery staff. Andy, Cindy and TJ recused themselves, at which time, Eric suggested that a motion be made to retroactively give presbytery staff a 3% raise. **It was moved and seconded to recommend a 3% pay increase retroactive to January 2019 for presbytery staff. Approved.** Eric said he’d write the rationale for the pay increases for presentation at the next presbytery meeting.

Committee for Preparation for Ministry (CPM) – Kristin gave her report, speaking of the activities at their most recent meeting and their interactions with those under their care. There were no actions for Council.

Congregations and Mission (C&M) – No Report



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Trustees- No Report.

Nominating Committee- Sang Kang- filling in for Dave Dorer- gave a brief report. There were no actions for Council.

Adjournment and Closing Prayer: With the business of the meeting being concluded, **it was moved and seconded to adjourn. *Approved.*** The Meeting was adjourned at 8:50pm with a closing prayer from Sarah Hathaway.

Respectfully Submitted;

David E. Leigon, Immediate Past Moderator

Presbytery of Boston

<i>Per Capita and Mission Budget for 2019</i>			<i>Budget</i>		<i>Actual - March 31, 2019</i>	
I. Per Capita and Mission Resources:			2019	% Budget	2019	% Budget
1) Member Church <i>Per Capita</i> (formerly Unified Mission)	\$	115,640		47.1%	\$	10,451
2) Transfer from Trustee Funds - Mission Awards, Grants, Loans	\$	10,000		4.1%		0.0%
3) Transfer from Fort Square Settlement Proceeds	\$	58,003		23.6%		0.0%
4) Transfer from Trustee Funds (5 Yr Rolling Avg of Interest Income)	\$	991		0.4%		0.0%
5) YAV Payroll Support	\$	12,315		5.0%	\$	4,618
6) Individual Gifts	\$	8,000		3.3%	\$	1,000
7) Unrestricted-Shared Mission	\$	35,000		14.2%	\$	6,036
8) Designated/Directed Mission	\$	500		0.2%	\$	4,107
9) Presbytery Loose Offering	\$	5,300		2.2%		0.0%
RESOURCES Total:			\$ 245,749	100.0%	\$ 26,212	10.7%
II. Per Capita and Mission Disbursements:			2019	% Budget	2019	% Budget
A. Congregational Mission Programs			\$ 15,250	6.2%	\$ -	0.0%
1) POB Shared Mission Programs	\$	10,000		4.1%		0.0%
2) East Boston CE Grant	\$	-		0.0%		0.0%
3) Church of the Covenant (Funded by I2)	\$	-		0.0%		0.0%
4) Shekinah Fellowship	\$	-		0.0%		0.0%
5) The Presbyterian Church, Clinton	\$	-		0.0%		0.0%
6) Christaller Presbyterian Fellowship	\$	-		0.0%		0.0%
7) Grants - Restricted (from Trustee Funds - Funded by I2)	\$	5,000		2.0%		0.0%
8) Korean Church of Boston (Funded by I2)	\$	-		0.0%		0.0%
9) Designated/Directed Missions - Funded by I8	\$	250		0.0%		0.0%
B. Other Mission Programs			\$ 20,550	8.4%	\$ 4,107	20.0%
1) PoB Shared Mission Programs	\$	10,000		4.1%		0.0%
2) Camp Wilmot	\$	-		0.0%		0.0%
3) Presbyterian Disaster Assistance - Regional Hurricanes	\$	-		0.0%		0.0%
4) Young Adult Volunteers	\$	-		0.0%		0.0%
5) Mission to the Congo	\$	-		0.0%		0.0%
6) Immigration Response Task Force	\$	-		0.0%		0.0%
7) Northeast Ecumenical Stewardship Council	\$	-		0.0%		0.0%
8) PC(USA) - Youth Connection and Youth Triennium	\$	-		0.0%		0.0%
9) Presbytery Loose Offering (other - Funded by I9))	\$	5,300		0.0%		0.0%
10) Designated/Directed Mission (other- Funded by I8)	\$	250		0.0%	\$	4,107
11) Community Day Care of Waltham	\$	-		0.0%		0.0%
12) Grants - Restricted (from Trustee Funds - Funded by I2)	\$	5,000		0.0%		0.0%
C. Presbytery Staff, Officer and Office Expenses			\$ 175,451	71.4%	\$ 40,488	23.1%
1) Moderator of Presbytery - Expenses	\$	1,200		0.5%		0.0%
2) Treasurer - Salary	\$	20,400		8.3%	\$	5,100
3) Treasurer - Related Expenses (Office and FICA)	\$	5,000		2.0%	\$	390
4) Stated Clerk - Salary	\$	30,274		12.3%	\$	7,569
5) Stated Clerk - Related Expenses (FICA, Travel & Office, 403b)	\$	8,203		3.3%	\$	1,935
6) Recording Clerk - Stipend	\$	674		0.3%		0.0%
7) Audit Expenses	\$	4,500		1.8%		0.0%
8) Resource Presbyter - Salary and Offset	\$	39,902		16.2%	\$	9,976
9) RP - Reimbursable Exps (CE, Mileage, Meals, Phone) & D&D, Pension	\$	10,788		4.4%	\$	2,433
10) Insurances and phone services	\$	3,300		1.3%	\$	316
11) Communications Coordinator - Salary	\$	30,000		12.2%	\$	7,500
12) Communications Coordinator - Related Exps (FICA, Benefits, Exps)	\$	8,295		3.4%	\$	651
13) YAV Site Coordinator - Salary	\$	11,440		4.7%	\$	4,290
14) YAV Site Coordinator - Related Expenses (FICA)	\$	875		0.4%	\$	328
15) PoB Web Site Support and Training	\$	100		0.0%		0.0%
16) Staff Conferences	\$	500		0.2%		0.0%
D. Presbytery Committees			\$ 7,550	3.1%	\$ 1,442	19.1%
1) Presbytery Council/Training and Development	\$	300		0.1%		0.0%
2) Committee on Preparation for Ministry	\$	3,000		1.2%	\$	525
3) Committee on Ministry	\$	4,000		1.6%	\$	917
4) Committee Resources (Pdors, COR, Nom)	\$	-		0.0%		0.0%
5) Permanent Judicial Commission	\$	250		0.1%		0.0%
E. GA and Synod Per Capita and Connectional Expenses			\$ 26,948	11.0%	\$ -	0.0%
1) Connectional Support to General Assembly and The Synod of the NE	\$	26,948		11.0%		0.0%
2) POB - General Assembly 2020 Expenses	\$	-		0.0%		0.0%
DISBURSEMENTS Total:			\$ 245,749	100.0%	\$ 46,037	18.7%

Balances	
Checking	\$ 34,229
Savings	\$ 227
3/31/19	\$ 34,456

01/01/19	\$ 58,946
Income	\$ 36,322
Disburse	\$ (60,812)
03/31/19	\$ 34,456
Funds	
Operating	\$ (19,688)
Invest Inc	\$ -
Peace Offer	\$ 1,491
PJC	\$ 500
Youth Tri.	\$ 3,371
Pentecost	\$ 731
PC Conf	\$ 4,463
Pastor's Dev	\$ 6,944
Presb. Day	\$ 543
Abbey Bos.	\$ 1,124
CHRA	\$ 540
TTLDev	\$ 20,786
PDA	\$ 350
GA 2020	\$ -
Confirm Con	\$ 13,300
Supply Fund	\$ -
	\$ 34,456

Other Income	
Investment	\$ -
Grants	\$ 10,110
Funds Crs.	\$ -
Oper. Crs.	\$ -
	\$ 10,110

Other Disbursements	
Funds Disb	\$ 327
Adjust	\$ -
Oper Disb	\$ 4,338
Grants	\$ 10,110
	\$ 14,775

Presbytery of Boston - Board of Trustees Funds

Actual - March 31, 2019

Restrictced Cash, Investments and Loans

	<u>Market Value</u>
Cash	\$ 26,089.58
Savings	\$ 208,721.43
PILP Investment Mission Money Fund (Note: \$200,000 from the EBF-Cont. Educ. fixed principal balance and \$120,000 from The Lynn Redev. Fd.-Minimum Permanent Fund)	\$ 320,000.00
Charles Schwab & Co., Inc. (Vost Value - \$ 600,000)	
Investments Long	\$ 996,718.68
Cash	\$ 8.47
Operating Loans Worcester	\$ 9,865.45
Investment Loans WCHR	\$ 50,000.00
BCLP	\$ 25,000.00
	\$ 1,636,403.61

Restricted Funds

Trustee Fund - Loans to Churches	\$ 9,865.45
Trustee Fund - Restricted Operating	\$ 204,509.22
Kneeland Fund - Regular	\$ 4,554.88
Kneeland Fund - Special	\$ 1,341.66
Presbytery Congregational Development Fund	\$ 41,275.75
Minister's Emergency Fund	\$ 27,330.91
John Gilchrist Fund	\$ 21,745.24
The Robie Fund (\$ 40,000 minimum permanent fund)	\$ 61,272.80
The Lynn Redevelopment Fund (\$ 164,947 minimum permanent fund)	\$ 307,030.08
Roxbury Presbyterian Church Reserve Fund	\$ 20,000.00
East Boston Funds	
Continuing Education (\$ 200,000 minimum permanent fund)	\$ 253,154.04
Equity Sharing	\$ 296,493.65
Missions	\$ 96,170.10
Elizabeth Pultz Fund	\$ 7,801.34
Ft. Square Fund	\$ 150,920.55
Qaltham Fund	\$ 11,165.76
Undistributed Accrued Income	\$ 841.66
Change in Value of Investments (decrease in value distributed 12-31-18)	\$ 89,801.26
Agnes Young Fund	\$ 31,129.26
	\$ 1,636,403.61

Mission Statement of the Presbytery of Boston

As we seek to be faithful witnesses to Christ in loving service together, the Presbytery of Boston will support the "Great Ends of the Church" by:

- 1) Strengthening and growing the congregations of the presbytery by providing guidance and resources for their ministries and by encouraging partnerships.
- 2) Engaging in presbytery-unifying activities of peace, justice and kindness, evangelism and witness.
- 3) Providing pastoral care for ministers and their families.

