

THE PRESBYTERY OF BOSTON
 Committee for Congregation Support and Development
Application for Continuing Education Funds

Funds to support continuing education are available for ministers and lay leaders in the Presbytery of Boston from the East Boston Fund for Continuing Education, a fund established after the dissolution of The First Presbyterian Church of East Boston in 1996. The fund is administered by the Presbytery's Committee for Congregation Support and Development. If you would like to apply for funds, please review the following guidelines and fill out the application, and then submit it via email to pobccsd@gmail.com.

Guidelines:

1. Fill out this form completely, answering all the questions. Only complete applications will be considered.
2. Be as specific and as thorough as possible without exceeding two pages.
3. Submit your application at least 30 days prior to the event for which funds are requested. If you are unable to submit your application within this time frame, please include a short note indicating why not.
4. Priority will be given to applications that demonstrate:
 1. Support by your local congregation through continuing education resources or other monetary sources.
 2. Events or opportunities that directly support your current ministry.
 3. Events or opportunities that will enhance the ministry of the Presbytery.
 4. Events or opportunities that encourage cooperation between congregations within the Presbytery.
 5. Connection to a congregation that demonstrates support for the Presbytery via financial contributions and regular participation.

Today's Date:	
Name of Applicant:	
Address:	
Phone:	
Email:	
Church Name:	
Church Address:	
Church Phone:	
Name of Event (for which funds are sought):	
Date of Event:	
Website:	
Has your session endorsed this?	

Briefly describe the event and how your participation in this event meets the priorities listed above (if applicable).

Financial Information

Total Cost of Event (including registration fees, transportation, room & board, if applicable, etc.):	
Amount Requested (cannot exceed 50% of total cost):	
Other Sources of Funding available to you (please describe):	
1	
2	
3	

How will you proceed if this funding request is denied?

To whom should the funds be directed?

