



Presbytery of Boston Council Minutes

Purpose, Date and Location of Meeting: This Stated Meeting convened on June 20, 2019 online via Adobe Connect.

Present: T.J. DeMarco (Stated Clerk), David Dorer (Nominating), Sarah Hathaway (Trustees), David Leigon (Immediate Past Moderator), Andrew Parmalee (Treasurer), Kristin Reinheimer (Committee for Preparation for Ministry), Ivy Jones Turner (At Large)

Not Present: Katie Cole (Missions & Congregations), Suyoung Kim (At Large), Cindy Kohlmann (Resource Presbyter), Eric Markman (Committee on Ministry), Veronica Soto-Feliciano (Moderator), Mark Wells (At Large)

Others: None

Moderator: Kristin Reinheimer (Moderator Pro-Tem)

Opening: Moderator Veronica had a last minute emergency, so was unable to make the meeting. Initially, there weren't enough members online for a quorum. T.J. suggested we cover the financials and review the Budget Task Force. The meeting was opened with prayer at 7:06pm by Kristin.

Treasurer- Andy spoke to the financials. He spoke of transferring \$15,000 from the Trustees. He also said that all of the Synod Per Capita for the year has been paid, and he is awaiting the invoice from GA for that Per Capita.

Budget Task Force- Andy spoke of the Budget Task Force. He asked TJ who the chair of the task force would be. T.J. said that he'd asked Veronica for a name, but had yet to hear back from her. Andy mentioned that the bulk of the budget is made up of salaries, and he asked about the status of the Personnel Committee. This led to a discussion centered on the Personnel Committee, is there one? If yes, who has oversight, and who should make up the committee.

As this discussion ensued, other members came online resulting in a quorum.

There was a suggestion that the personnel committee be made up of the council's at-large members. Andy then suggested a committee of 3 to 5 members drawn from Presbytery congregations. He suggested asking congregations to put forward a member of their Personnel Committees to serve on the Presbytery Personnel Committee, with a member of council acting as chair. T.J. asked for a suggestion for how to get things started. **Dave Leigon moved that Andy's suggestion of a personnel committee of 3 to 5 members drawn from the personnel committees of congregations of the Presbytery be adopted as the means to form the committee. The motion was seconded by Ivy. The motion was approved.** Andy offered to work up a job description of the personnel committee. His offer was accepted.



Presbytery of Boston Council Minutes

With a quorum present, it was agreed to continue with the remainder of the agenda:

Moderator- No Report

Stated Clerk- T.J. reported that he plans to send a large number of church files to the Presbyterian Historical Society over the next couple of weeks..

Resource Presbyter- No Report

Committees of Presbytery:

Committee on Ministry (COM) – No Report

Committee for Preparation for Ministry (CPM) – Kristin reported that CPM welcomed Tom Reid into Candidacy during our June meeting. We will present him to Presbytery with a short service of welcome during September's Presbytery meeting. We offered this same short service of welcome at the Presbytery Pentecost Gathering for Kayla McKinsey. Both Tom and Kayla's statements of faith will be in the September meeting packet for Presbytery.

Congregations and Mission (C&M) – No Report

Trustees- Sarah spoke of the status of the Trustee matching grant/ YAV Fundraising Challenge. The YAVs have until August 30th to raise enough to receive the Trustee match.

Nominating Committee- Dave Dorer reported that they are still seeking a candidate for Vice Moderator, and a chair and vice chair for COM. He solicited suggestions for these positions. Several names were suggested.

Adjournment and Closing Prayer: With the business of the meeting being concluded, **it was moved and seconded to adjourn. *Approved.*** The Meeting was adjourned at 7:50pm with a closing prayer from Sarah.

Respectfully Submitted;

David E. Leigon, Immediate Past Moderator

Presbytery of Boston

<i>Per Capita and Mission Budget for 2019</i>			<i>Budget</i>		<i>Actual - May 31, 2019</i>	
I. Per Capita and Mission Resources:			2019	% Budget	2019	% Budget
1) Member Church <i>Per Capita</i> (formerly Unified Mission)	\$	115,640		47.1%	\$	35,509
2) Transfer from Trustee Funds - Mission Awards, Grants, Loans	\$	10,000		4.1%		0.0%
3) Transfer from Fort Square Settlement Proceeds	\$	58,003		23.6%	\$	15,000
4) Transfer from Trustee Funds (5 Yr Rolling Avg of Interest Income)	\$	991		0.4%	\$	991
5) YAV Payroll Support	\$	12,315		5.0%	\$	7,697
6) Individual Gifts	\$	8,000		3.3%	\$	1,705
7) Unrestricted-Shared Mission	\$	35,000		14.2%	\$	9,473
8) Designated/Directed Mission	\$	500		0.2%	\$	4,107
9) Presbytery Loose Offering	\$	5,300		2.2%		0.0%
RESOURCES Total:			\$ 245,749	100.0%	\$ 74,482	30.3%
II. Per Capita and Mission Disbursements:			2019	% Budget	2019	% Budget
A. Congregational Mission Programs			\$ 15,250	6.2%	\$ -	0.0%
1) POB Shared Mission Programs	\$	10,000		4.1%		0.0%
2) East Boston CE Grant	\$	-		0.0%		0.0%
3) Church of the Covenant (Funded by I2)	\$	-		0.0%		0.0%
4) Shekinah Fellowship	\$	-		0.0%		0.0%
5) The Presbyterian Church, Clinton	\$	-		0.0%		0.0%
6) Christaller Presbyterian Fellowship	\$	-		0.0%		0.0%
7) Grants - Restricted (from Trustee Funds - Funded by I2)	\$	5,000		2.0%		0.0%
8) Korean Church of Boston (Funded by I2)	\$	-		0.0%		0.0%
9) Designated/Directed Missions - Funded by I8	\$	250		0.0%		0.0%
B. Other Mission Programs			\$ 20,550	8.4%	\$ 4,107	20.0%
1) PoB Shared Mission Programs	\$	10,000		4.1%		0.0%
2) Camp Wilmot	\$	-		0.0%		0.0%
3) Presbyterian Disaster Assistance - Regional Hurricanes	\$	-		0.0%		0.0%
4) Young Adult Volunteers	\$	-		0.0%		0.0%
5) Mission to the Congo	\$	-		0.0%		0.0%
6) Immigration Response Task Force	\$	-		0.0%		0.0%
7) Northeast Ecumenical Stewardship Council	\$	-		0.0%		0.0%
8) PC(USA) - Youth Connection and Youth Triennium	\$	-		0.0%		0.0%
9) Presbytery Loose Offering (other - Funded by I9))	\$	5,300		0.0%		0.0%
10) Designated/Directed Mission (other- Funded by I8)	\$	250		0.0%	\$	4,107
11) Community Day Care of Waltham	\$	-		0.0%		0.0%
12) Grants - Restricted (from Trustee Funds - Funded by I2)	\$	5,000		0.0%		0.0%
C. Presbytery Staff, Officer and Office Expenses			\$ 175,451	71.4%	\$ 68,204	38.9%
1) Moderator of Presbytery - Expenses	\$	1,200		0.5%		0.0%
2) Treasurer - Salary	\$	20,400		8.3%	\$	8,500
3) Treasurer - Related Expenses (Office and FICA)	\$	5,000		2.0%	\$	1,974
4) Stated Clerk - Salary	\$	30,274		12.3%	\$	12,614
5) Stated Clerk - Related Expenses (FICA, Travel & Office, 403b)	\$	8,203		3.3%	\$	2,320
6) Recording Clerk - Stipend	\$	674		0.3%		0.0%
7) Audit Expenses	\$	4,500		1.8%		0.0%
8) Resource Presbyter - Salary and Offset	\$	39,902		16.2%	\$	16,626
9) RP - Reimbursable Exps (CE, Mileage, Meals, Phone) & D&D, Pension	\$	10,788		4.4%	\$	4,229
10) Insurances and phone services	\$	3,300		1.3%	\$	528
11) Communications Coordinator - Salary	\$	30,000		12.2%	\$	12,500
12) Communications Coordinator - Related Exps (FICA, Benefits, Exps)	\$	8,295		3.4%	\$	1,066
13) YAV Site Coordinator - Salary	\$	11,440		4.7%	\$	7,150
14) YAV Site Coordinator - Related Expenses (FICA)	\$	875		0.4%	\$	547
15) PoB Web Site Support and Training	\$	100		0.0%	\$	150
16) Staff Conferences	\$	500		0.2%		0.0%
D. Presbytery Committees			\$ 7,550	3.1%	\$ 2,292	30.4%
1) Presbytery Council/Training and Development	\$	300		0.1%		0.0%
2) Committee on Preparation for Ministry	\$	3,000		1.2%	\$	875
3) Committee on Ministry	\$	4,000		1.6%	\$	1,417
4) Committee Resources (Pdors, COR, Nom)	\$	-		0.0%		0.0%
5) Permanent Judicial Commission	\$	250		0.1%		0.0%
E. GA and Synod Per Capita and Connectional Expenses			\$ 26,948	11.0%	\$ 8,466	31.4%
1) Connectional Support to General Assembly and The Synod of the NE	\$	26,948		11.0%	\$	8,466
2) POB - General Assembly 2020 Expenses	\$	-		0.0%		0.0%
DISBURSEMENTS Total:			\$ 245,749	100.0%	\$ 83,069	33.8%

Presbytery of Boston - Board of Trustees Funds

Actual - May 31, 2019

Restrictced Cash, Investments and Loans

	<u>Market Value</u>
Cash	\$ 12,040.11
Savings	\$ 208,739.78
PILP Investment Mission Money Fund (Note: \$200,000 from the EBF-Cont. Educ. fixed principal balance and \$120,000 from The Lynn Redev. Fd.-Minimum Permanent Fund)	\$ 320,000.00
Charles Schwab & Co., Inc. (Cost Value - \$ 600,000)	
Investments Long	\$ 977,670.98
Cash	\$ 8.47
Operating Loans Worcester	\$ 9,227.29
Investment Loans WCHR	\$ 50,000.00
BCLP	\$ 25,000.00
	\$ 1,602,686.63

Restricted Funds

Trustee Fund - Loans to Churches	\$ 9,227.29
Trustee Fund - Restricted Operating	\$ 204,300.38
Kneeland Fund - Regular	\$ 4,554.88
Kneeland Fund - Special	\$ 1,341.66
Presbytery Congregational Development Fund	\$ 41,275.75
Minister's Emergency Fund	\$ 27,330.91
John Gilchrist Fund	\$ 21,745.24
The Robie Fund (\$ 40,000 minimum permanent fund)	\$ 61,272.80
The Lynn Redevelopment Fund (\$ 164,947 minimum permanent fund)	\$ 307,030.08
Roxbury Presbyterian Church Reserve Fund	\$ 20,000.00
East Boston Funds	
Continuing Education (\$ 200,000 minimum permanent fund)	\$ 253,154.04
Equity Sharing	\$ 296,493.65
Missions	\$ 96,170.10
Elizabeth Pultz Fund	\$ 8,047.62
Ft. Square Fund	\$ 135,920.55
Waltham Fund	\$ 11,165.76
Undistributed Accrued Income	\$ 1,773.10
Change in Value of Investments (decrease in value distributed 12-31-18)	\$ 70,753.56
Agnes Young Fund	\$ 31,129.26
	\$ 1,602,686.63

Mission Statement of the Presbytery of Boston

As we seek to be faithful witnesses to Christ in loving service together, the Presbytery of Boston will support the "Great Ends of the Church" by:

- 1) Strengthening and growing the congregations of the presbytery by providing guidance and resources for their ministries and by encouraging partnerships.
- 2) Engaging in presbytery-unifying activities of peace, justice and kindness, evangelism and witness.
- 3) Providing pastoral care for ministers and their families.