



Presbytery of Boston Council Minutes

Purpose, Date and Location of Meeting: This Stated Meeting convened on August 22, 2019 online via Adobe Connect.

Present: Katie Cole (Missions & Congregations), T.J. DeMarco (Stated Clerk), David Dorer (Nominating), Sarah Hathaway (Trustees), Suyoung Kim (At Large), Cindy Kohlmann (Resource Presbyter), David Leigon (Immediate Past Moderator), Eric Markman (Committee On Ministry), Andrew Parmalee (Treasurer), Kristin Rineheimer (Committee for Preparation for Ministry), Ivy Jones Turner (At Large),

Others:

Not Present: Mark Wells (At Large)

Moderator: Veronica Soto-Feliciano

Opening: Veronica had difficulties connecting. Eric acted as Moderator pro-tem. It being determined that a quorum was present, meeting was opened with prayer at 7:06pm by Eric.

Adoption of Agenda and Approval of Minutes: Eric said he'd have to leave the meeting early, and asked that the agenda be amended so he could present his COM report before the the council as the first item of business. **It was moved and seconded to approve the agenda as amended to allow Eric to present his COM report before the council as the first item of business. Approved.**

It was moved and seconded to approve the minutes from the last meeting. Approved.

Committee on Ministry (COM) – Eric brought two items before the Council: 1) An application from the Chinese Gathering and Bible Study in Quincy to become an Inquiring Faith Community in the Presbytery of Boston. Eric spoke to the application. After a short discussion **It was moved and seconded to bring a recommendation before the Presbytery that Chinese Gathering become an Inquiring Faith Community. Approved.** 2) An application from Shekinah Natick to become a Fellowship within the Boston Presbytery. **It was moved and seconded to bring a recommendation before the Presbytery that Shekinah, Natick become a fellowship. Approved.**

Eric had to go offline, so moderatorial duties were assumed by Ivy.

Report of Officers:

Treasurer- Andy presented his reports, saying that Per Capita has been paid. There were no questions.

Presbytery of Boston

<i>Per Capita and Mission Budget for 2019</i>			<i>Budget</i>		<i>Actual - July 31, 2019</i>	
I. Per Capita and Mission Resources:			2019	% Budget	2019	% Budget
1) Member Church <i>Per Capita</i> (formerly Unified Mission)	\$	115,640		47.1%	\$	52,479
2) Transfer from Trustee Funds - Mission Awards, Grants, Loans	\$	10,000		4.1%		0.0%
3) Transfer from Fort Square Settlement Proceeds	\$	58,003		23.6%	\$	15,000
4) Transfer from Trustee Funds (5 Yr Rolling Avg of Interest Income)	\$	991		0.4%	\$	991
5) YAV Payroll Support	\$	12,315		5.0%	\$	10,776
6) Individual Gifts	\$	8,000		3.3%	\$	2,410
7) Unrestricted-Shared Mission	\$	35,000		14.2%	\$	13,805
8) Designated/Directed Mission	\$	500		0.2%	\$	4,107
9) Presbytery Loose Offering	\$	5,300		2.2%		0.0%
RESOURCES Total:			\$ 245,749	100.0%	\$ 99,568	40.5%
II. Per Capita and Mission Disbursements:			2019	% Budget	2019	% Budget
A. Congregational Mission Programs			\$ 15,250	6.2%	\$ -	0.0%
1) POB Shared Mission Programs	\$	10,000		4.1%		0.0%
2) East Boston CE Grant	\$	-		0.0%		0.0%
3) Church of the Covenant (Funded by I2)	\$	-		0.0%		0.0%
4) Shekinah Fellowship	\$	-		0.0%		0.0%
5) The Presbyterian Church, Clinton	\$	-		0.0%		0.0%
6) Christaller Presbyterian Fellowship	\$	-		0.0%		0.0%
7) Grants - Restricted (from Trustee Funds - Funded by I2)	\$	5,000		2.0%		0.0%
8) Korean Church of Boston (Funded by I2)	\$	-		0.0%		0.0%
9) Designated/Directed Missions - Funded by I8	\$	250		0.0%		0.0%
B. Other Mission Programs			\$ 20,550	8.4%	\$ 4,107	20.0%
1) PoB Shared Mission Programs	\$	10,000		4.1%		0.0%
2) Camp Wilmot	\$	-		0.0%		0.0%
3) Presbyterian Disaster Assistance - Regional Hurricanes	\$	-		0.0%		0.0%
4) Young Adult Volunteers	\$	-		0.0%		0.0%
5) Mission to the Congo	\$	-		0.0%		0.0%
6) Immigration Response Task Force	\$	-		0.0%		0.0%
7) Northeast Ecumenical Stewardship Council	\$	-		0.0%		0.0%
8) PC(USA) - Youth Connection and Youth Triennium	\$	-		0.0%		0.0%
9) Presbytery Loose Offering (other - Funded by I9))	\$	5,300		0.0%		0.0%
10) Designated/Directed Mission (other- Funded by I8)	\$	250		0.0%	\$	4,107
11) Community Day Care of Waltham	\$	-		0.0%		0.0%
12) Grants - Restricted (from Trustee Funds - Funded by I2)	\$	5,000		0.0%		0.0%
C. Presbytery Staff, Officer and Office Expenses			\$ 175,451	71.4%	\$ 96,824	55.2%
1) Moderator of Presbytery - Expenses	\$	1,200		0.5%		0.0%
2) Treasurer - Salary	\$	20,400		8.3%	\$	11,900
3) Treasurer - Related Expenses (Office and FICA)	\$	5,000		2.0%	\$	2,234
4) Stated Clerk - Salary	\$	30,274		12.3%	\$	17,660
5) Stated Clerk - Related Expenses (FICA, Travel & Office, 403b)	\$	8,203		3.3%	\$	3,707
6) Recording Clerk - Stipend	\$	674		0.3%		0.0%
7) Audit Expenses	\$	4,500		1.8%		0.0%
8) Resource Presbyter - Salary and Offset	\$	39,902		16.2%	\$	23,276
9) RP - Reimbursable Exps (CE, Mileage, Meals, Phone) & D&D, Pension	\$	10,788		4.4%	\$	5,944
10) Insurances and phone services	\$	3,300		1.3%	\$	2,228
11) Communications Coordinator - Salary	\$	30,000		12.2%	\$	17,500
12) Communications Coordinator - Related Exps (FICA, Benefits, Exps)	\$	8,295		3.4%	\$	1,449
13) YAV Site Coordinator - Salary	\$	11,440		4.7%	\$	10,010
14) YAV Site Coordinator - Related Expenses (FICA)	\$	875		0.4%	\$	766
15) PoB Web Site Support and Training	\$	100		0.0%	\$	150
16) Staff Conferences	\$	500		0.2%		0.0%
D. Presbytery Committees			\$ 7,550	3.1%	\$ 2,767	36.6%
1) Presbytery Council/Training and Development	\$	300		0.1%		0.0%
2) Committee on Preparation for Ministry	\$	3,000		1.2%	\$	1,225
3) Committee on Ministry	\$	4,000		1.6%	\$	1,542
4) Committee Resources (Pdors, COR, Nom)	\$	-		0.0%		0.0%
5) Permanent Judicial Commission	\$	250		0.1%		0.0%
E. GA and Synod Per Capita and Connectional Expenses			\$ 26,948	11.0%	\$ 26,948	100.0%
1) Connectional Support to General Assembly and The Synod of the NE	\$	26,948		11.0%	\$	26,948
2) POB - General Assembly 2020 Expenses	\$	-		0.0%		0.0%
DISBURSEMENTS Total:			\$ 245,749	100.0%	\$ 130,646	53.2%

Presbytery of Boston - Board of Trustees Funds

Actual - July 31, 2019

Restricteed Cash, Investments and Loans

	<u>Market Value</u>
Cash	\$ 30,922.62
Savings	\$ 133,747.17
PILP Investment Mission Money Fund (Note: \$200,000 from the EBF-Cont. Educ. fixed principal balance and \$120,000 from The Lynn Redev. Fd.-Minimum Permanent Fund)	\$ 320,000.00
Charles Schwab & Co., Inc. (Cost Value - \$ 650,000)	
Investments Long	\$ 1,032,621.99
Cash	\$ 50,013.87
Operating Loans Worcester	\$ 9,227.29
Investment Loans WCHR	\$ 50,000.00
BCLP	\$ 25,000.00
	\$ 1,651,532.94

Restricted Funds

Trustee Fund - Loans to Churches	\$ 9,227.29
Trustee Fund - Restricted Operating	\$ 204,675.38
Kneeland Fund - Regular	\$ 4,554.88
Kneeland Fund - Special	\$ 1,341.66
Presbytery Congregational Development Fund	\$ 41,275.75
Minister's Emergency Fund	\$ 28,319.96
John Gilchrist Fund	\$ 21,745.24
The Robie Fund (\$ 40,000 minimum permanent fund)	\$ 61,272.80
The Lynn Redevelopment Fund (\$ 174,545 minimum permanent fund)	\$ 307,030.08
Roxbury Presbyterian Church Reserve Fund	\$ 20,000.00
East Boston Funds	
Continuing Education (\$ 200,000 minimum permanent fund)	\$ 253,154.04
Equity Sharing	\$ 296,493.65
Missions	\$ 96,170.10
Elizabeth Pultz Fund	\$ 8,293.92
Ft. Square Fund	\$ 135,920.55
Waltham Fund	\$ 2,500.00
Undistributed Accrued Income	\$ 2,718.41
Change in Value of Investments (decrease in value distributed 12-31-18)	\$ 125,709.97
Agnes Young Fund	\$ 31,129.26
	\$ 1,651,532.94

Mission Statement of the Presbytery of Boston

As we seek to be faithful witnesses to Christ in loving service together, the Presbytery of Boston will support the "Great Ends of the Church" by:

- 1) Strengthening and growing the congregations of the presbytery by providing guidance and resources for their ministries and by encouraging partnerships.
- 2) Engaging in presbytery-unifying activities of peace, justice and kindness, evangelism and witness.
- 3) Providing pastoral care for ministers and their families.



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Budget Task Force- Ivy gave a report on the work to date by the Budget Task Force. She said that "in short we would either need to cut salaries by some portion, or raise per capita to \$98 per person..." She then presented a spread sheet with several alternative budgets 1) Continuing as we have, using monies from the Fort Square Fund 2) Eliminating all salaried positions 3) Eliminating all Mission activity and salaried positions 4) Eliminating all Mission activity and making full-time salaried positions part-time. There followed a discussion of the alternatives with Andy pushing for Council to adopt one of the alternatives, and present it at the September Presbytery meeting with the hope that it causes the churches to realize that we have a real problem. TJ was asked about the Budget & Strategy Working Group, and he brought up his SC Report saying that part of his report dealt with a meeting that he and Cindy had with Paul Greer of the Presbyterian Foundation to discuss our budget situation (which they were told isn't unusual). **It was moved and seconded to direct the Stated Clerk to arrange an in-person meeting with the Council, Trustees, and Paul Greer, the representative of the Presbyterian Foundation. Approved.** After further discussion, **it was moved and seconded to present Budget Alternative #1 "Status Quo" to Presbytery as the 2020 budget. Approved.** After yet further discussion, **it was moved and seconded that a pre-meeting before the September Presbytery meeting be a discussion of the budget with the Budget Task Force. Approved.**

CEM Checks- Sarah reported that the checks received had been "too old to deposit" and that "another way of getting the monies" was needed. A suggestion was made by Ivy to hand out the checks at the Presbytery meeting. Andy said he'd check with the banks to see if they would honor the current checks, and the checks will be handed-out at the presbytery meeting.

Veronica came online, so Ivy turned over the moderatorial duties to her...

Moderator- No Report

Stated Clerk- TJ gave part of his report with the budget discussion. He then spoke to the remainder of his report. At his request, **it was moved and seconded to direct the Stated Clerk and Eric Markman to write a job description for a New Worshipping Community Committee. Approved.** He also presented a proposed docket for the September Presbytery meeting. There were minor changes suggested, which TJ agreed to.

Resource Presbyter- Cindy was not present, but sent a written report.



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Committees of Presbytery:

Committee for Preparation for Ministry (CPM) – Kristin gave a report. There were no questions.

Congregations and Mission (C&M) – No Report.

Trustees- No Report

Nominating Committee – Dave gave a report. There were no questions.

Adjournment and Closing Prayer: With the business of the meeting being concluded, **it was moved and seconded to adjourn. *Approved.*** The Meeting was adjourned at 9:10pm with a closing prayer from Veronica.

Respectfully Submitted;

David E. Leigon, Immediate Past Moderator